

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, MARCH 6, 2014 – 9:30 A.M.**  
**FIRST FLOOR HEARING ROOM**

**AGENDA**

- I. **CALL TO ORDER**
  - A. Invocation
  - B. Pledge of Allegiance
  - C. Proclamation – Irish–American Heritage Month
  - D. FrederickWORKS! One Job at a Time Recognition – [The Way Station, Inc.](#)
  - E. Commissioner Comments
  - F. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
  - G. Approval of Minutes
- II. **PUBLIC COMMENTS (*Three-Minute Presentation*)**
- III. **CONSENT AGENDA (*See Attached Separate Agenda*)** 1
- IV. **PUBLIC HEARINGS**
  - A. [To Consider an](#) Offer to Purchase 520 North Market Street, Frederick – Crystal Chamberlain, Public Works Division  
**Public comments will be limited to three minutes for individual speakers.** 2  
**The Board may take action following the public hearing.**
  - B. [Results of the Needs](#) Assessment of the Older Adult Population in Frederick County – Carolyn True, Citizens Services Division  
**Public comments will be limited to three minutes for individual speakers.** 3  
**The Board may take action following the public hearing.**
  - C. [To Consider a Community](#) Development Block Grant Application for the Human Development Council, Inc. – Jenny Short, Citizens Services Division  
**Public comments will be limited to three minutes for individual speakers.** 4  
**The Board may take action following the public hearing.**
  - D. [Rezoning Case #R-06-01](#) (B) – Urbana Northern Mixed Use Development (MXD) to Amend a Condition of the Prior Phase I Approval – Jim Gugel, Community Development Division  
Applicant will be given 30 minutes to present the request and five (5) minutes for rebuttal. Public comments will be limited to three (3) minutes for individual speakers.  
**The Board may take action following the public hearing but the ordinance may not become effective until 10 days after the public hearing.** 5

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**V. AGENDA BRIEFING**

Thursday, March 6 at 7:00 p.m.

- Oakdale – Lake LInganore Tax Increment Financing and Community Development Authority – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)

Tuesday, March 18, at 7:00 p.m.

- Proposed FY 2015-2020 Capital Improvements Program (CIP) and FY 2015 Capital Budget – Kelly Weaver, Budget Office, Office of the County Manager

Thursday, March 20 at 9:30 a.m.

- Fall 2013 Water and Sewerage Plan Amendments – Tim Goodfellow, Community Development Division

**VI. WORKSESSION *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)***

- A. [Annual Transportation](#) Priorities Review and MDOT Priorities Letter – Ron Burns, Community Development Division  
**(20 Minutes - Board Decision)** **6**
- B. [Second Quarter](#) Financial Analysis – Reporting Financial Results for Six Months ended December 31, 2013 – Erin White, Finance Division  
**(10 Minutes - Board Decision)** **7**

**VII. ADMINISTRATIVE BUSINESS *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)***

- A. Bid Awards – Diane George, Finance Division  
a. [Purchasing Memo #14-115](#), Final Design Services for Boyers Mill Road Improvement Project  
b. [Purchasing Memo #14-122](#) – Engineering Design Services for Replacement Bridge on Ball Road over Peter Pan Run and Budget Transfer  
**(10 Minutes - Board Decision)** **8(a-b)**
- B. [Revised Investment Policy](#) – Diane Fox, Finance Division  
**(10 Minutes - Board Decision)** **9**
- C. [Introduction of the](#) Maryland Revenue Bonds for Homewood Retirement Center – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)  
**(20 Minutes - Board Decision)** **10**
- D. [Urbana Community](#) Development Authority (CDA) Expansion - Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)  
**(15 Minutes - Board Decision)** **11**
- E. [Consideration to Accept](#) a Petition for a Development Rights and Responsibilities Agreement (DRRA) – Monocacy Glen Planned Unit Development (PUD) – Jim Gugel, Community Development Division  
**(5 Minutes - Board Decision)** **12**
- F. Updates from County Commissioners' Liaison – Dave Dunn, Community Development Division  
**(10 Minutes - Board Information)**

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- G. Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager  
**(10 Minutes - Board Information)**

VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS (Three-Minute Presentation)**

X. **QUESTIONS - PRESS**

XI. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**Topic** – To consult with counsel and staff to obtain legal and other advice concerning negotiation strategy on the possible disposal of surplus property. **A**

- Maryland Annotated Code State Government Article § 10-508(a) (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State and (7) To consult with counsel to obtain legal advice on a legal matter.

**Topic** – To consider the optimal legal strategy in negotiating the modifications to existing contracts and in the location of a business in the county. **B**

XII. **ADJOURN**

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***CONSENT AGENDA DETAIL***

**BID AWARDS**

1. [Purchasing Memo #14-109](#) – MD 85 Short Term Improvements Project and Budget Transfer  
Award to: Francis O. Day Company, Inc.  
Award amount: \$2,126,695
2. [Purchasing Memo #14-112](#) – Legal Services for the Department of Social Services  
Award to: Bokman Law, LLC  
Award amount: \$181,200
3. [Purchasing Memo #14-117](#) – Jefferson Technology Park Waterline  
Award to: Guyer Brothers, Inc.  
Award amount: \$690,443
4. [Purchasing Memo #14-118](#) – Mowing and Turf Services  
Award to: Various Vendors  
Award amount: \$54,688.40
5. [Purchasing Memo #14-121](#) – Information Technology Contracted Services (Piggyback Contract)  
Award to: Insight Global  
Award amount: \$250,000 (annually)
6. [Purchasing Memo #14-124](#) – To Provide and Install Lighting for Ballenger Creek Park Synthetic Turf Field (Piggyback Contract)  
Award to: Musco Lighting  
Award amount: \$311,211
7. [Purchasing Memo #14-125](#) – To Provide and Install Bleachers and a Press Box at Ballenger Creek Park (Piggyback Contract)  
Award to: GT Grandstands, Inc.  
Award amount: \$53,485

**BUDGET TRANSFER**

1. [BT-14-128](#), Department of Aging, Citizens Services Division

**BOARD OF EDUCATION SCHOOL CONSTRUCTION AMENDMENTS**

[Current Expense Fund Amendment](#)

1. #2-14

[School Construction Expense Fund Amendment](#)

1. #14-06 and #BT-14-127

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**GRANTS**

1. [FY 2015 Governor's](#) Office of Crime Control and Prevention – Sex Offender Compliance and Enforcement in Maryland Grant Application – Marty Gallagher, Sheriff's Office  
(County Match = \$0; Grant Funding = \$22,268)
2. [FY 2015 Governor's](#) Office of Crime Control and Prevention – Domestic Violence Unit Program Grant Application – Marty Gallagher, Sheriff's Office  
(County Match = \$0; Grant Funding = \$14,957)
3. [Emergency Number](#) Systems Board Grant Funding – Chip Jewell, Emergency Management Division  
(County Match = \$0; Grant Funding = \$3,855)
4. [FY 2015 Office](#) of Problem Solving Court Discretionary Grant Application for Drug Treatment Court – Paul Wolford, Circuit Court  
(County Match Requested = \$43,353; Grant Funding = \$232,550)
5. [Women's Giving](#) Circle Grant – Lynn Davis, Citizens Services Division  
(County Match = \$0; Grant Funding = \$9,938)